



INTEROFFICE MEMORANDUM

Minutes
Roadway Agreement Committee
Virtual Meeting via Webex
May 20, 2020

Members Present: Jon Weiss – Planning, Environmental & Development Services Dept. (Chair)
Diana Almodovar – Development Engineering Division (Vice-Chair)
Raymond Williams – Engineering Division
Renzo Nastasi – Transportation Planning Division
Humberto Castillero – Traffic Engineering Division
Paul Sladek – Real Estate Management Division
Eric Raasch – Planning Division

County Staff Present: Roberta Alfonso – County Attorney’s Office
Stephanie Stone – County Attorney’s Office
Jeff Dunn – Planning, Environmental & Development Services Dept.
Hazem El-Assar, Traffic Engineering Division
Jennifer Cummings – Public Works Engineering Division
Yahaira Gines-Rios – Public Works Engineering Division
Brian Sanders – Transportation Planning Division
Nannette Chiesa – Transportation Planning Division
Tammilea Chami – Transportation Planning Division
Heather Brownlie – Transportation Planning Division

Mr. Weiss called the meeting to order at 9:02 a.m.

Public Comment

Mr. Weiss inquired as to Public Comment - no members of the public wished to speak.

Approval of Minutes

The Committee reviewed the minutes from the April 23, 2020 Special Roadway Agreement Committee (RAC) Meeting.

Page 1

- Change location of the meeting at the top of Page 1 – fully virtual meeting via Webex

Page 2

- Line 79 add the word “on” after the word “question”
- Line 80 change the word “increase” to the word “modify”
- Line 86 add the word “and” after the word “clause”
- Line 58 change the word “thought” to the phrase “questioned if”
- Line 71 delete “will” and add “indicated a willingness” after “Mr. Lee”
- Line 75 remove “for” and add “would need to meet Orange County code” before “23-95”
- Line 81 add “showing improvements” at the end of the line after the word “application”
- Line 82 add the word “proposed” before the word “ROW”

Page 3

- Line 108 add dollar signs before each of the two numbers
- Line 138 delete “concern with a” and replace with the word “potential”
- Line 146 remove Attenuation “I” to spell “Attenuation” correctly
- Line 146 the word “as” appears in two places – delete the first instance
- Line 109 delete the word “or” and replace with “to conduct a” before the word “peer”
- Line 111 after “engineer” delete “for” and replace with “of”

[Mr. Williams departed the meeting at 9:05 a.m.]

Ms. Almodovar made a motion, with a second by Mr. Sladek, to approve the April 23, 2020 Special Roadway Agreement Committee Meeting Minutes with changes discussed. Motion carried unanimously with a vote of 6-0 as Mr. Williams was not present to vote.

The Committee reviewed the minutes from the May 11, 2020 Special Roadway Agreement Committee (RAC) Meeting.

Mr. Nastasi made a motion, with a second by Ms. Almodovar to approve the May 11, 2020 Special Meeting minutes as presented. Motion carried unanimously with a vote of 6-0 as Mr. Williams was not present to vote.

[Mr. Williams re-joined the meeting at 9:10 a.m.]

The Committee reviewed the minutes from the May 12, 2020 Special Roadway Agreement Committee (RAC) Meeting.

Page 1

- Line 1 add the word “have” before the word “further”
- Line 2 change the word “the” to “to” before the phrase “get feedback”
- Line 5 change “cost estimates” to “construction costs”
- Line 5 add “for review and approval prior to commencement of construction” at end

Mr. Nastasi made a motion, with a second by Mr. Castillero to approve the May 12, 2020 Special Meeting minutes with changes discussed. Motion carried unanimously.

Activity Summary

- No items for discussion

RAC CONSENT AGENDA ITEMS:

Proportionate Share Agreement for Chabad at UCF

Road Affected: Alafaya Trail

Present: Chaim Lipskier

Previous RAC: None

The Committee did not have any changes to the agreement as the two changes requested by REM were made to the final signature pages received.

Mr. Raasch made a motion, with a second by Mr. Nastasi, to approve the Proportionate Share Agreement for Chabad at UCF as presented. Motion carried unanimously.

RAC NON-CONSENT PROPORTIONATE SHARE ITEM:

Proportionate Share Agreement for Poinciana Boulevard Multifamily

Road Affected: Winter-Garden Vineland Road

Present: M. Rebecca Furman, Burk Hedrick

Previous RAC: None

Mr. Weiss identified a discrepancy with the road name which is written several different ways throughout the agreement including in the title, the body and the exhibits.

Mr. Nastasi stated the road name should reflect “Winter Garden-Vineland Road.”

Ms. Furman confirmed that it should be “Winter Garden-Vineland Road” according to the traffic study rather than “Kissimmee Vineland Road.” Ms. Furman will revise to correct the road name consistently throughout the agreement including the exhibits.

Ms. Almodovar made a motion, with a second by Mr. Nastasi, to approve the Proportionate Share Agreement for Poinciana Boulevard Multifamily with the changes discussed today. Motion carried unanimously.

RAC AGENDA ITEMS:

Second Amended and Restated Road Impact Fee Agreement Vineland Pointe PD

Road Affected: Vineland Avenue

Present: Greg Lee

Previous RAC: 4/23/2020, 2/19/2020

Mr. Weiss framed the issue for discussion to review the transition between the Developer and County.

Mitigation costs are not known since the drainage solution for the project has not yet been finalized.

Mr. Lee wanted to distinguish between the completion of design and the full definition of DE&P which is what the County has requested. Ms. Cummings stated that the permit is not whole without the payment of full mitigation and that all permits (not just SFWMD) will need to be obtained.

Mr. Lee requested 100% Transportation Impact Fee Credits for the cost of mitigation. Engineering staff has proposed certain language which Mr. Lee could incorporate, if his client could negotiate for 100% impact fee credits for the cost of mitigation.

The Committee was in support of awarding 100% credits for mitigation costs. Ms. Alfonso was asked to work with Mr. Lee on the language in Section 2.3 and Section 10 which would need to be changed.

Mr. Lee provided an update as to the progress with FDOT for the conveyance of the I-4 Interchange ramps. The timing is up to FDOT and if they do not process the conveyances then this agreement would terminate. Mr. Sladek asked for a change to the added language on Page 11 in lines 307-308 which changed the timing from what had originally been provided.

Ms. Alfonso pointed out that the PDS is now complete, so that should be reflected in the updates to this agreement as well before it is submitted to the Board of County Commissioners.

Ms. Almodovar provided an update as to the discussions with the Little Lake Bryan PD representatives for a project going through DRC which could potentially provide easements and outfall for the drainage of Vineland Avenue. Time is of the essence to determine a drainage solution and work with the off-site owners to secure the opportunity to install pipes to Little Lake Bryan for retention.

Mr. Weiss summarized the changes needed to be made prior to circulating to the Committee for Final Review.

Mr. Nastasi made a motion, with a second by Mr. Weiss, to approve the Second Amended and Restated Road Impact Fee Agreement for Vineland Pointe PD with the changes discussed today, subject to Mr. Lee and Ms. Alfonso agreeing to the changes needed, subject to final review by the Committee, and subject to Survey review and approval of the exhibits. Motion carried 6-1 with the Engineering Division voting in the Negative.

Mr. Weiss adjourned the meeting at 10:35 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

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