



How to Obtain Hurricane Repair Permits as a Homeowner

The following items will be required by homeowners in order to obtain hurricane repair permits:

- Valid form of Identification or a recorded warranty deed to determine ownership.
- Completed Permit application (Building, Electrical, Mechanical, Plumbing, Roof) based on scope of work
- Completed Owner Builder Disclosure Statement
(Section 489.103(7), Florida Statute, requires all owners of property acting as their own contractor to complete the following disclosure statement and personally appear to sign for the building permit. This is an affidavit for contractor exemption for an owner/builder applying for a building permit)
- Signed and sealed construction plans (if required) for scope of work
- If value of work exceeds \$2,500, the following is also required:
 - Notice of Commencement form
 - Page 2 of the applicable application
- Payment – The fee(s) to obtain permit(s) to make repair due to damage caused by Hurricane Irma are being waived.

All forms and applications can be found online at:

<http://www.ocfl.net/PermitsLicenses/PermittingAndConstructionForms.aspx>

Information on fees

<http://www.ocfl.net/Portals/0/resource%20library/Open%20Government/FeeDirectory.pdf>

Do you know that you can access information on your property via Orange County's Fast Track online portal?

Fast Track online services allows the customer public access to browse and research permit activity. You can find current and historical data and other information to include checking the status of your permit, search permits by parcel or address, schedule inspections, and follow the status of your scheduled inspection. www.fasttrack.ocfl.net

The **Division of Building Safety** is located in the **Orange County Administration Center** at 201 South Rosalind Avenue, 1st Floor Orlando, FL 32801 or contact us at: **407-836-5550**