



Interoffice Memorandum

Minutes Special Roadway Agreement Committee July 17, 2019

Members Present: Jon Weiss – Planning, Environmental & Development Services Dept. (Chair)
Diana Almodovar – Development Engineering Division (Vice-Chair)
Ghulam Qadir – Engineering Division
Renzo Nastasi – Transportation Planning Division
Paul Sladek – Real Estate Management Division
Eric Raasch – Planning Division

County Staff Present: Roberta Alfonso – County Attorney’s Office
Susan Martin – Risk Management Division
Jennifer Cummings – Public Works Engineering Division
Yahaira Gines-Rios – Public Works Engineering Division
Brandy Driggers – Planning, Environmental & Development Services Dept.
Heather Brownlie – Transportation Planning Division
Nannette Chiesa – Transportation Planning Division

Others Present: Mark Thomson, Lance Bennett, Daniel O’Keefe, Jose Cantero, Vivien Monaco, and Paul Rosenthal

Roadway Agreement Committee Special Meeting – Village I Road Network Agreement

Mr. Weiss opened the Meeting at 1:29p.m.

Streetlighting needs to be addressed more thoroughly in the agreement in Section 15.6

Review of the Agreement Page-By-Page starting with Page 29 Section 13.4:

Page 29

- Section 13.4 add reference to Schedule B to be included with generic deed/easement document
- Reference to Section 6.7 needs to be updated
- Subordination agreement to be provided and recorded separately so everyone on notice that County is superior to all subsequent conveyances.
- If Table 2 is adjusted then values may change
- Clarify timing for conveyance to upon approval of construction plans

Page 30

- Section 13.7 line 2 add “at the time of conveyance” after “owner”
- Alignment and Profile Study is the only item needed for Flemings because all right-of-way is controlled
- Keep PDS separate from DE&P - Split Section 15.1(a)
- Exhibit F is missing

Page 31

- Section 15.1(d) remove or relocate first sentence
- Section 15.1(d) remainder of paragraph move to Section 13.2
- Section 15.1(e) update to hybrid scope for Segments 1-4 to be biddable and Segments 5&6 e-project
 - Term Sheet calls for biddable plans
- Section 5.1(g) to remain after discussion
- Section 15.1(h) may need to be revised
- Section 15.2 is primarily amongst the owners

Discussion of Joint Use Ponds with easements to County and distinction between shared and Joint-Use Ponds. Three distinct options with three ownership and distinct maintenance provisions. Separate pond documents needed for each type.

Page 33

- Subsection 15.3(a) County to approve bond forms and riders
- Section 15.3(b) change to minimum of 3 bids
- Section 15.3(d) add “at Owner’s expense” after “advance”

Page 34

- Section 15.3(h) needs to be included in Section 16.2

Page 35

- Section 15.4(b)(i) County will pay cash for right-of-way and construction for Segment 1, but not PDS or Design which will be reimbursed through credits.
- Section 15.4(b)(ii) delete since included in Section 6.2
- Section 15.4(b)(iii) delete since included in Section 5

Page 36

- 5th line down strike “irrigation”
- 6th line down change “code” to “median tree”
- Section 15.6 Streetlighting – County requires lighting
- Change “median tree” to “streetlighting”
- Change “will” to “may” after the word “County” in the second to last line
- Signalization needs to be addressed in new additional paragraph.

Page 37

- Section 17 strike last sentence

Mr. Sladek to review signature pages with Mr. Thompson separately.

Page 46

- Section 19 change “Participating Owners” to “Escrow Agent” in line 7
- Section 19 strike (ii) last sentence

Page 50

- Change Escrow Agent to Shutts & Bowen

Page 75 – List of Exhibits

- I/J/K combined into one exhibit
- Exhibit G part of Design Scope
- Add exhibit for Cross Sections instead of minimum criteria

Direction provided for Mr. Thompson do re-draft. Reschedule to future RAC Meeting for further discussion.

The meeting was adjourned at 3:27 p.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631. Para mayor información en español, por favor llame al (407) 836-3111