



Interoffice Memorandum

Minutes Roadway Agreement Committee Public Main Conference Room January 16, 2019

Members Present: Diana Almodovar – Development Engineering Division
Raymond Williams – Engineering Division
Renzo Nastasi – Transportation Planning Division
Christine Lofye – Traffic Engineering Division
Paul Sladek – Real Estate Management Division
Eric Raasch – Planning Division

County Staff Present: Jon Weiss – Community, Environmental & Development Services
Roberta Alfonso – County Attorney’s Office
Yahaira Gines-Rios – Public Works Engineering Division
Luis Alvan – Public Works Development Engineering Division
Susan Martin – Risk Management Division
Heather Brownlie – Transportation Planning Division
Mirna Barq – Transportation Planning Division

Ms. Almodovar called the meeting to order at 9:05 a.m.

Public Comment

Ms. Almodovar inquired as to Public Comment - no members of the public present wished to speak.

Approval of Minutes

The Committee reviewed the minutes from the November 14, 2018 Roadway Agreement Committee (RAC) Meeting.

Page 3

- Line 137 add “be” and change tense of following words to include “-ed” at the end.

Mr. Nastasi made a motion, with a second by Mr. Sladek, to approve the November 14, 2018 Roadway Agreement Committee Meeting Minutes with changes. Motion carried unanimously.

Activity Summary

- Ms. Almodovar asked to add the Second Amendment-Vineland Avenue to the Activity Update
- Mr. Nastasi provided an update on Vineland Avenue – no information requested has been received
- Mr. Nastasi and Ms. Alfonso discussed PTVs and that an offset should be required where more than nominal consideration was paid for the acquisition of the area to be vacated

Consent Agenda Items

(None on this agenda)

Blake at Hamlin Proportionate Share Agreement

Road Affected: Avalon Road (CR 545)

Present: Jim Willard, Dennis Seliga, Dante Gabriel

Previous RAC: None

Mr. Willard explained that there were four separate prop shares which were non-standard and deviated from the Consent Agenda process with additional language included regarding the payment mechanism. Changes to one of the documents will most likely necessitate changes to all four.

The Committee reviewed The Blake at Hamlin Proportionate Share Agreement Page-by Page:

Page 1

- Change Title to read “The Blake at Hamlin” to match Traffic Study
- Line 39 need to fill in the blank with the Denial Date
- Line 40 need to fill in CEL # blank (for The Blake that is CEL-18-10-079)

Header

- Change “2018” to “2019” and change to read “The Blake at Hamlin”

Page 2

- Line 42 change “trip” to singular (remove “s”)
- Line 42 and Line 47 add back in the word “deficient”
- Line 54 remove parentheses around “s” (global comment to correct throughout document)
- Page 76 change the name of the Traffic Study to “The Blake at Hamlin”

Page 3

- Line 100 change “Department” to “Division” to describe Transportation Planning
- Cite Section 7 of the Escrow Agreement as to how disbursements are managed
- Line 106 need to create “Hamlin West Road Agreement” as a defined term
- Line 108 add “as part of the Escrowed Funds”
- Line 119 change “thirty” to “ninety” to match numeric value

Page 4

- Line 152 need to reinstate deleted language and restore boilerplate

Page 6

- Line 211 Change “Department” to “Division” for Transportation Planning

Page 8

- Replace “Jerry Demings” with “Jerry L. Demings” for the name of the Mayor

Page 9

- Line 236 change “2018” to “2019” – global comment to revise dates as needed throughout

Add Joinder and Consent Page for Shutts & Bowen as the Escrow Agent

Exhibit A

- Exhibit A needs to be legible
- Change heading to read “The Blake at Hamlin”

Exhibit B

- Exhibit B needs to be legible – remove Survey and add text for legal description instead
- Change heading to read “The Blake at Hamlin”

Ms. Barq confirmed that the values included in the agreement were correct.

Mr. Nastasi made a motion, with a second by Mr. Raasch to approve the Proportionate Share Agreement for The Blake at Hamlin (Avalon Road / CR 545) subject to review of the exhibits by County Survey, and subject to final review and approval by the RAC Committee before scheduling to BCC. Motion carried unanimously.

Hamlin Daycare Proportionate Share Agreement

Road Affected: Avalon Road (CR 545)

Present: Jim Willard, Dennis Seliga, Dante Gabriel

Previous RAC: None

The Committee reviewed the Hamlin Daycare Proportionate Share Agreement Page-by Page:

All of the previous changes to The Blake at Hamlin to be incorporated into this document as well.

Three distinctions with this review:

- 1) No need to change the title, the name of the project in the header, or the exhibit titles
- 2) Exhibit B is acceptable as written
- 3) Exhibit C needs to include TWO Logs of the Project Contribution – only one included

Ms. Barq confirmed that the values included in the agreement were correct.

Mr. Nastasi made a motion, with a second by Mr. Sladek to approve the Proportionate Share Agreement for Hamlin Daycare (Avalon Road / CR 545) subject to review of the exhibits by County Survey, and subject to final review and approval by the RAC Committee before scheduling to BCC. Motion carried unanimously.

Hamlin Self-Storage Proportionate Share Agreement

Road Affected: Avalon Road (CR 545)

Present: Jim Willard, Dennis Seliga, Dante Gabriel

Previous RAC: None

The Committee reviewed the Hamlin Self-Storage Proportionate Share Agreement Page-by Page:

All of the previous changes to The Blake at Hamlin to be incorporated into this document as well.

Three distinctions with this review:

- 1) Need to check the Parcel ID # - last three digits should be -003 rather than -000
- 2) Need to change the title, the name of the project in the header, and the exhibit titles to reflect “Hamlin Self-Storage” to reflect the name of the Traffic Study
- 3) Exhibit B is acceptable as written

Ms. Barq confirmed that the values included in the agreement were correct.

Mr. Nastasi made a motion, with a second by Mr. Williams to approve the Proportionate Share Agreement for Hamlin Self-Storage (Avalon Road / CR 545) subject to review of the exhibits by County Survey, and subject to final review and approval by the RAC Committee before scheduling to BCC. Motion carried unanimously.

Hamlin Restaurant NEC Proportionate Share Agreement

Road Affected: Avalon Road (CR 545)

Present: Jim Willard, Dennis Seliga, Dante Gabriel

Previous RAC: None

The Committee reviewed the Hamlin Restaurant NEC Proportionate Share Agreement Page-by Page:

All of the previous changes to The Blake at Hamlin to be incorporated into this document as well.

Three distinctions with this review:

- 1) Need to change the title, the name of the project in the header, and the exhibit titles to reflect “Hamlin Restaurant NEC” to reflect the name of the Traffic Study
- 2) Exhibit B is acceptable as written
- 3) Page 8 Line 234 Notary Block Acknowledgement – change “Delaware” to “Florida”

Ms. Barq confirmed that the values included in the agreement were correct.

Mr. Nastasi made a motion, with a second by Ms. Lofye to approve the Proportionate Share Agreement for Hamlin Restaurant NEC (Avalon Road / CR 545) subject to review of the exhibits by County Survey, and subject to final review and approval by the RAC Committee before scheduling to BCC. Motion carried unanimously.

Ms. Almodovar adjourned the meeting at 10:32 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-3111.