



# BUILD YOUR CAREER



A short guide to becoming the next

**Associate Medical Examiner**

For District Nine/Twenty-Five Medical Examiner's Office

# Our Organization

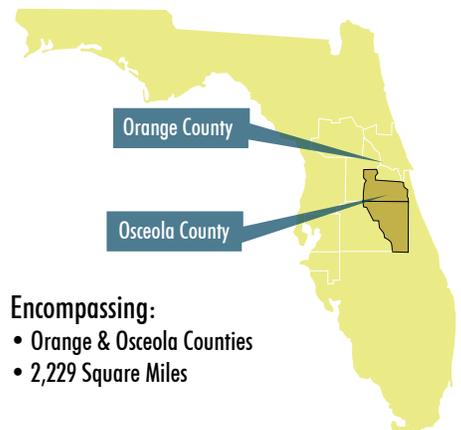


Orange County Government is a charter form of government under Florida statutes, meaning it has its own constitution and is self-governing. In November 1988, voters adopted the current charter, which has a seven-member County Commission, six of whom are elected from single-member districts, and a County Mayor elected County wide. The Mayor serves as the Chair of the Board and Chief Executive of the County. Day-to-day responsibilities are conducted by the County Administrator who is appointed by the Mayor.

The District Nine/Twenty-Five Medical Examiner's Office is part of the Florida state medical examiner system, incorporating twenty-five districts run by medical examiners. Its jurisdiction covers both Orange and Osceola County, Florida, encompassing about 2,229 square miles. The District Nine/Twenty-Five Medical Examiner's Office is **accredited by the**

**National Association of Medical Examiners (NAME)**. The current building for the District Nine Medical Examiner's office opened in October of 2009, introducing Florida's first, and the country's second gold level Leadership in Energy and Environmental Design (LEED) New Construction certified green building. The total facility is just under 35,000 square feet, 5,000 of them encompassing the morgue which houses ten full autopsy stations. Along with an administration building on the premise, there is an additional morgue designed for special autopsy situations, such as decomposition or infectious disease considerations. There are also four morgue coolers that can house over 150 decedents, a large garage bay that connects to angled ramps with electrical hookups for three 18 foot tractor trailers for mass disasters, and a secured backyard perimeter wall. Please visit our website to take a virtual tour of the office.

The Medical Examiner Division is run by the Medical Examiner. Additional personnel include one deputy chief and five associate medical examiners, thirteen investigators, seven forensic technicians and twelve administrative personnel. All of the medical examiners are board certified in anatomic pathology and forensic pathology. The office uses several consultants, including a forensic anthropologist, odontologist, entomologist, and a neuropathologist. The office also contracts with a certified laboratory for its forensic toxicology testing and histology work. The office also has state of the art technology including a NeuViz 16-slice CT scanner and Anatomage 3D Visualization Table.



## Encompassing:

- Orange & Osceola Counties
- 2,229 Square Miles

## The Position

The Associate Medical Examiner assists the Chief Medical Examiner in performing the duties associated with medico-legal investigations of deaths. The primary duties include performing autopsies as necessary, producing reports of the findings, and providing expert testimony on those findings when requested.



## The Ideal Candidate

The Associate Medical Examiner will be a highly effective and results-oriented professional. An individual with a team management style who is honest, straightforward and trustworthy is sought. Exceptional management and communication skills are needed. Selected candidate must be energetic, optimistic, dedicated to public service and able to find options and creative solutions. An approachable professional who provides a work environment that emphasizes teamwork, respect and accountability at all levels is needed. Excellent interpersonal skills and the ability to build trust and valued relationships within the community are imperative.



## Key Takeways

- Each doctor's office has a workroom within the office.
- Each doctor's office has restroom/shower amenities.
- Renewal of medical license and dues/memberships paid by county.
- Each doctor given opportunities to attend in-state and out-of-state conferences paid by county.
- Each doctor given opportunity to charge for expert testimony on civil cases if personal leave taken.

## Required Qualifications

Graduation from an approved school of medicine and completed a fellowship training in Forensic Pathology.

Must be board certified or board eligible with certification obtained within two years of employment by the American Board of Pathology in Anatomic or Anatomic/Clinical Pathology and Forensic Pathology. Board certification must be maintained as a condition of continued employment.

Must be licensed to practice medicine in Florida at the time of appointment, or be able to obtain such license within 90 days of appointment, as required by the Florida Department of Professional Regulations. Florida licensure must be maintained as a condition of continued employment.

Must possess and maintain a valid Florida driver's license.

## Compensation

Starting salary will be based upon the knowledge and experience of the individual selected. The average salary currently for the position is \$234,894. The selected individual will also receive an excellent benefits package including Florida Retirement System participation, a voluntary deferred compensation plan, health, life and disability insurance, and paid personal leave. The State of Florida does not have a state income tax.

## How to Apply

- If interested in applying for this outstanding opportunity, please visit our website at [www.orangecountyfl.net](http://www.orangecountyfl.net) and follow the prompts to create a profile and apply online. An online application is required for consideration and applications will be screened according to the qualifications outlined above.

For online application help please email [Online-apps@ocfl.net](mailto:Online-apps@ocfl.net)

Pursuant to Florida Sunshine Open Records law, applications and resumes are subject to disclosure. Orange County Government is committed to providing equal opportunity in employment and services to all individuals.

# The Community



Located in Central Florida, Orange County encompasses approximately 1,000 square miles and is home to 1.4 million residents, making it the fifth most populous county in Florida. Situated in the center of the state midway between Tallahassee and Miami, and approximately a one-hour drive east to the Atlantic Ocean or west to the Gulf of Mexico, Orange County has 13 municipalities including Orlando, the county seat. Ranked a top 20 US destination by Tripadvisor in 2021, Orange County is home to world famous attractions including Disney World, Universal Studios, and Sea World, among others. As the hub of the Metro Orlando region, Orange County has ample transportation options including the Orlando International Airport and an extensive highway and bus system, including Interstate 4 and the Florida Turnpike, which runs from Orlando to Miami. Orange County has an excellent public school system and several private school options. Higher educational opportunities are readily available at several local institutions including

the University of Central Florida, which is the fourth largest university in the nation; Rollins College; Valencia College; and Full Sail University, all located within the county. Although the diversified local economy still has a large service-sector component, there have been concerted efforts by the state and local government to diversify in other areas. Biomedical, manufacturing, television and film production, financial services, aviation, aerospace, defense, agri-technology and

other high-performing economic drivers are major components of the economy. A new “Medical City” located in the southeastern part of the county contains Nemours Children’s Hospital, the University of Florida Academic and Research Center, and the VA Medical Center. Orange County has virtually unlimited shopping, dining, and recreational opportunities. Cultural opportunities include festivals, live theater, ballet, orchestra and nationally renowned visiting artists and performers, as well as many art galleries and museums including the Orlando Science Center, the Orange County History Center and the Orlando Museum of Art. For sports enthusiasts, Orlando is the home city of the Orlando Magic NBA team, the Orlando City MLS soccer team, the Orlando Predators Arena Football League team, the Orlando Solar Bears ice hockey team, and the UCF Knights college athletics teams. The city has hosted the NBA All-Star Game twice. The regional climate has characteristics of a tropical climate. The two major seasons are hot and rainy from May until September and dry from October through April, all with warm temperatures.

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FLORIDA 411**

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