

**ORANGE COUNTY PARKS AND RECREATION
Division Operational Guidelines**

NUMBER: 1.6.1

EFFECTIVE DATE: June 5, 2020

UPDATED: N/A

SUBJECT: PUBLIC BOAT RAMP COMMERCIAL OPERATIONS GUIDELINE

PURPOSE: This guideline outlines protocol for the operation of private commercial businesses out of public boat ramps owned and/or operated by the Orange County Parks and Recreation Division.

BACKGROUND: The Orange County Board of County Commissioners adopted Ordinance No. 2020-11 and this Division Operational Guideline 1.6.1 on May 5, 2020 regarding the use of Orange County public boat ramps and associated recreational areas and facilities.

PROCEDURES: Procedures and requirements for each type of commercial operation permitted at public boat ramps can be found below:

- **Boat Tours**

- R.D. Keene Park & Highway 50 Boat Ramp: All interested and eligible boat tour businesses must obtain a Parks Business Permit from Orange County. Permits are authorized only after proof of eligibility is verified (*see Eligibility Requirements, below*) and an annual permit fee in the amount of \$3,000.00 has been received. The permit fee for a business with a brick-and-mortar business address in Orange County shall be \$2,500.00. No more than ten (10) permits shall be issued for boat tour businesses operating out of the Highway 50 Boat Ramp.

Eligibility Requirements:

- At public boat ramps where boat tours are permitted, all businesses must meet the following requirements in order to be eligible to operate:
 - The business must be a registered business entity with the Florida Division of Corporations.
 - Business must meet and/or exceed all indemnification, liability and insurance requirements set forth by Orange County Risk Management Division.
 - Park-specific limits may be set on the number of tour boats per business permitted to operate and/or the number of vehicles per business parked at sites with reduced public parking availability.
 - Employees must provide proof, annually, that they have passed an FDLE (Florida Department of Law Enforcement) background screening.
 - Unpermitted businesses are prohibited from operating out of the County's public boat ramps and may not subcontract with a permitted boat tour operator to do so.

Vessels

All vessels must comply with Florida State Statutes, Chapters 327 and 328, as applicable. In addition, the following will be required for all businesses:

- Provide photographs with complete manufacturer's specifications for all vessels to be utilized. Include copies of license and registrations for all vessels. List any modifications or changes to the manufacturer's specifications (i.e. seating capacity, floatation, etc.)
- All vessels shall conform with the below listed minimum requirements:
 - All airboats operating from a public boat ramp shall have the approved business name clearly marked on both sides of the rudder, or on the upper one-third (1/3) of the cage area of the vessel, so as to be plainly visible from the port or starboard side of the vessel; with no less than four inch (4") high block lettering of contrasting color;
 - Mufflers and carbon fiber ground adjustable propellers shall be installed on each airboat to reduce noise levels. The maximum noise level of the commercial airboat operations is ninety (90) decibels, measured fifty (50) feet from the vessel; and,
 - If it is determined by the County that the commercial airboat operation is exceeding the maximum noise level decibels, then all operations on the boat ramp will cease until the noise level is reduced to an acceptable level of below ninety (90) decibels.

Licenses, Registrations, Permits

- Proof of a current valid United States Coast Guard Auxiliary Charter boat Captain's License, where applicable (Operator of Uninspected Passenger Vessels or Master License), dependent upon number of passengers and vessel tonnage.
- Proof of additional licenses, permits, or required registrations to provide services from the boat ramp facility, including but not limited to: State Commercial Vessel License and Commercial Vessel Registration.

● **Fishing Tournaments**

- Tournaments are only permitted at the sites listed in the chart, page four.
- Tournament organizers must follow all Parks Division guidelines for Facility Use Agreements and should contact venues at least one month in advance of tournament.
- Tournament participants are asked to manage their weigh-ins to allow for the least impact to park patrons or programs.
- Limit tournaments to one (1) per month per ramp.

● **Fishing Guides and Commercial Fishermen**

- Each Fishing Guide and Commercial Fisherman must:
 - Purchase an annual pass, good for one year at all Orange County Boat Ramps
 - Sign the *Business Annual Pass Agreement Application*
 - Any fishing guides or commercial fishermen using their own vessel will meet all insurance requirements as specified on page three and provide proof of insurance at the time of annual pass purchase.

- **Rentals**
 - Powerboat and Jet Ski rentals are prohibited at all public boat ramps and waterfronts.
- **Paddle Sports**
 - A Parks Business Permit for one paddle sports business will be permitted at approved sites. In the event more than one business is interested per park, Orange County Parks and Recreation will initiate the Term Contract process for these sites, only.
 - For information on Term Contracts, visit <http://apps.ocfl.net/OrangeBids/Termcontracts/listtermcontract.asp>

Required Insurance Coverage for Public Boat Ramp Operations

Businesses selected or permitted to operate their businesses from Orange County public boat ramps must, prior to execution of any agreement and commencement of any operations/services, provide Orange County with current certificates of insurance evidencing all required coverage. In addition to the certificate(s) of insurance, the operator shall also provide endorsements for each policy as specified below. All specific policy endorsements shall be in the name of the Orange County Board of County Commissioners.

REQUIRED CERTIFICATE(S) OF INSURANCE

Type of Operation	Commercial General Liability	Vessel Protection and Liability Coverage	Auto Liability	Workers' Compensation
Boat Tours	\$1,000,000	\$1,000,000	\$500,000	Statutory
Fishing Tournaments	\$1,000,000	\$1,000,000	\$500,000	None
Fishing Guides & Commercial Fishermen	\$500,000	\$500,000	\$500,000	None
Paddle Sports	\$500,000	None	None	None

- Required Endorsements for Commercial General Liability:
 - Additional Insured- CG 20 26 or CG 20 10/CG 20 37 or their equivalents
 - Waiver of Transfer of Rights of Recovery- CG 24 04 or its equivalent
- Required Endorsements:
 - Waiver of Subrogation- WC 00 03 13 or its equivalent

Note: If blanket endorsements are being submitted, please include the entire endorsement and the applicable policy number.

ORANGE COUNTY BOAT RAMP COMMERCIAL OPERATIONS CHART

Ramp/Park Name	Boat Tours	Fishing Tournaments	Fishing Guides & Commercial Fishermen	Rentals	Paddle Sports
Barnett Park	Not Permitted	Permitted	Permitted	Not Permitted	Permitted
Bywater Boat Ramp	Not Permitted	Not Permitted	Permitted	Not Permitted	Not Permitted
Camp Joy	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted
Ferncreek Boat Ramp	Not Permitted	Not Permitted	Permitted	Not Permitted	Not Permitted
Highway 50 Boat Ramp	Permitted (Maximum 10 businesses)	Not Permitted	Permitted	Not Permitted	Not Permitted
Lake Down Boat Ramp	Not Permitted	Not Permitted	Permitted	Not Permitted	Not Permitted
Magnolia Park	Permitted	Permitted	Permitted	Not Permitted	Permitted
Moss Park	Permitted	Permitted	Permitted	Not Permitted	Permitted
R.D. Keene Park	Permitted	Permitted	Permitted	Not Permitted	Not Permitted
Randolph Street Boat Ramp	Not Permitted	Permitted	Permitted	Not Permitted	Not Permitted
Trimble Park	Permitted	Permitted	Permitted	Not Permitted	Permitted
Warren Park	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Not Permitted
Woodsmere Boat Ramp	Not Permitted	Not Permitted	Permitted	Not Permitted	Not Permitted

Boat Tours and Paddle Sports require a Parks Business Permit.

S:\New Share Drive Plan\SOP\DOGS\Boat Ramp Operations