



DR. P. PHILLIPS COMMUNITY PARK
8249 BUENA VISTA WOODS BLVD. ORLANDO, FL 32836
407-254-9038 • FAX 407-254-9049 • www.orangecountyparks.net

Greetings:

We greatly appreciate your interest in visiting our park. Due to the popularity and recent growth in the Dr. Phillips community we have a new policy, effective June 9, 2016, regarding company/organization visits at our splash pad:

1. A group consisting of 30 people or more must reserve a pavilion. Groups of 30—59 must split into two groups that are not authorized to use the splash pad simultaneously. Groups of 60 or more must split into groups of 20 that are not authorized to use the splash pad simultaneously. The maximum number of guests allowed in a group is 100.
2. A group of any size that intends to serve food must reserve a pavilion.
3. Only one group per day will be scheduled and it must be for the a.m. session (10a—2p).
4. Wrist bands purchased in advanced are **non-refundable**. We recommend that groups purchase the exact number of wrist bands needed on the day of the event.
5. Scheduled groups are to be issued **GOLD** wrist bands at the park office only.

A certificate of liability insurance is required by all companies/organizations. Once the insurance is in place we can finalize the reservation and issue a facility use permit. The Orange County Board of County Commissioners must be listed as the certificate holder/additional insured as follows:

Orange County BCC
201 S Rosalind Ave
Orlando, FL 32801

Reservations can be made by contacting the park office.

Please forward any questions or concerns regarding our new policy to Priscilla Smith at 407.254.9039 or Danny DeSha at 407.254.9037.

Sincerely,

Dr. P. Phillips Community Park Staff